

# Welcome to West Fargo

Welcome to “The City on the Grow.” We are glad you have chosen to make your home in West Fargo. Our residents will tell you that the City has a great deal to offer. The quality of life here is second to none. West Fargo is a place where neighbors socialize, watch out for each other, and lend a helping hand when it is needed.

We are very proud of the City’s great schools, parks, library, airport, police and fire departments, and City services. We are always striving to improve and welcome your suggestions. Be sure to visit our website at [www.westfargond.gov](http://www.westfargond.gov) for news and additional information about the City.

We encourage you to support the City’s business community and to check out the local attractions including Bonanzaville and the Red River Valley Fairgrounds. Please don’t hesitate to contact us if you have any questions.



Rich Mattern, Mayor



# City Government

City meetings are held on the first, third and fifth Mondays of every month at 5:30 at City Hall (800 4<sup>th</sup> Avenue East). The meetings are open to the public and are re-broadcast on the public access channel for West Fargo (Channel 12). Below are the names of the elected City officials and their contact information:

<b>Mayor:</b>	Rich Mattern, 701-793-0472	<a href="mailto:Rich.Mattern@westfargond.gov">Rich.Mattern@westfargond.gov</a>
<b>Commissioner:</b>	Lou Bennett, 701-361-6411	<a href="mailto:Lou.Bennett@westfargond.gov">Lou.Bennett@westfargond.gov</a>
<b>Commissioner:</b>	Bryan Schulz, 701-282-2200	<a href="mailto:Bryan.Schulz@westfargond.gov">Bryan.Schulz@westfargond.gov</a>
<b>Commissioner:</b>	Mark Simmons, 701-293-6865	<a href="mailto:Mark.Simmons@westfargond.gov">Mark.Simmons@westfargond.gov</a>
<b>Commissioner:</b>	Mike Thorstad, 701-388-4907	<a href="mailto:Mike.Thorstad@westfargond.gov">Mike.Thorstad@westfargond.gov</a>



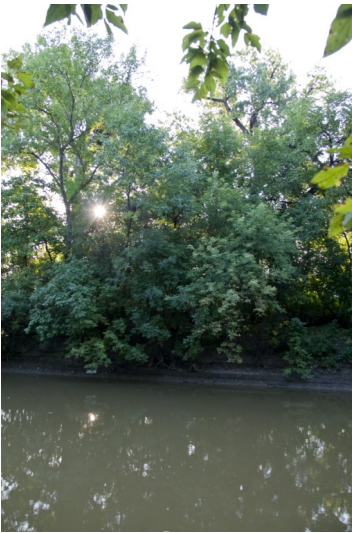
## City Ordinances

All ordinances are listed on the City of West Fargo website but a few that are important to be familiar with are:

**15-0305A** It shall be the duty of all property owners, occupants, or persons having control over private property to maintain the growth of grasses or non-noxious weeds on such property so that it does not exceed eight inches (8") in length. These requirements apply to areas along and upon any railroad, street, highway, alley, public place or along or upon any vacant or other lot or place within the City. An area having more than thirty percent (30%) of grass plants or non-noxious weeds in excess of eight inches (8") in length shall be deemed a violation of this section.

**15-0309. SNOW AND ICE REMOVAL - SIDEWALKS - NUISANCES.** It shall be a nuisance and offense for any person, as owner or occupant of any lot or tenement, to allow snow or ice to accumulate and remain upon any public sidewalk which abuts such lot or tenement.

**15-0310. SNOW AND ICE REMOVAL - PUBLIC STREETS - NUISANCES.** It shall be a nuisance and offense for any person to allow a motor vehicle or other article of personal property to obstruct, prevent or otherwise hinder the removal of snow and ice from any public street, alley or other roadway customarily used for travel.

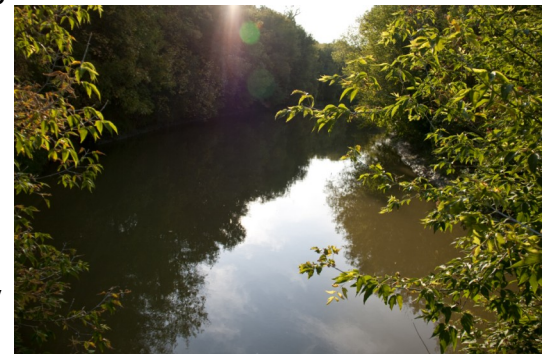


# Sheyenne Diversion

Unlike Fargo Moorhead, West Fargo and nearby Horace are protected by permanent flood protection in the form a diversion channel that channels the waters of the Sheyenne River. In the 18 year history of the Diversion it has never failed and has stood against the record level floods of 1997 and 2009.

The Horace Diversion which runs south and west of Horace take the Sheyenne River through a channel that runs seven miles to the north which then connects to West Fargo Diversion south of I-94 where the river diverts around the city. The channel rejoins the Sheyenne River north of 12<sup>th</sup> Avenue North where the river continues its flow to the Red River. The construction of the diversion began in the Spring of 1990 and was finished

in the Fall of 1992. More information regarding the Sheyenne Diversion is available on our website



## Sump Pumps

Sump Pumps are vital in helping protect our homes from heavy rain and localized flooding. The City of West Fargo requires ALL residents to divert their sump pump water outside. Once outside it is important that the water drains away from the house to prevent any recirculation. Please do not let your drainage hose cross the sidewalk or allow water to pool on the sidewalk. Both of these conditions are safety hazards and considered illegal by the City of West Fargo.

We do allow pumping into the sanitary system from November to March if you purchase a sump pump variance permit from the City, these forms are available on-line at our website under the Public Works Department and at City Hall. Ordinance 09-0328 4-6 covers the sump pump laws that exist in West Fargo.

## Code Red

In case of an emergency the City of West Fargo would like to be able to reach you. Please visit the City of West Fargo's website to register your phone number with the **CodeRED** database. The form is quick and easy to fill out. It requires your name, address and the phone number that you would want the **CodeRED** message to be sent to. **CodeRED** will automatically inform you of the situation and direct you to safety if action is required.





# Sanitation/Recycling

The cost for residential garbage is \$10.00 a month. Please have your garbage/recycling out on the curb by 6:30 am on your collection day. You need to purchase your own garbage can, which may be either plastic or metal. All cans should be tapered, watertight, with handles and a cover and hold between 20 – 35 gallons. 35 gallon container is the maximum size can that can be picked up.

The transfer station is located at 1620 Main Avenue in West Fargo. They are open Monday, Wednesdays, and Fridays from 1:00 pm to 4:00 pm. Residents may haul branches, building materials, and furniture to the transfer station and drop them off **during the hours of operation**. The cost of disposing of an appliance is \$10.00.

**Curb side recycling** is available in the City of West Fargo. The bins are available for one time cost of \$10.00 at City Hall. Then every other week on your garbage day leave your bin out on your curb with your recyclables for the sanitation crew. The City will accept glass, cans (steel or aluminum), and newspaper. Please rinse cans/glass; labels may remain of and throw all caps and lids in the garbage. More information is available on the City website.



**Clean Up Week** is usually the first full week in May (check the website or the West Fargo public access channel for exact dates). During this time, the City will be picking up appliances, building materials, broken furniture, brush in manageable piles, etc. Do not leave dirt or concrete/cement on the curb. All items must be placed on the boulevard on your normal collection day.

## **Yard Waste:**

Yard waste includes organic, biodegradable material from lawn trimming or raking, leaves, vines and garden waste, such as leftover fall produce and Halloween pumpkins. Yard waste does not include brush, branches or bushes. Please do not throw your plastic bags into the yard waste roll off containers



that are located through the city for your convenience. The locations of the bins are:

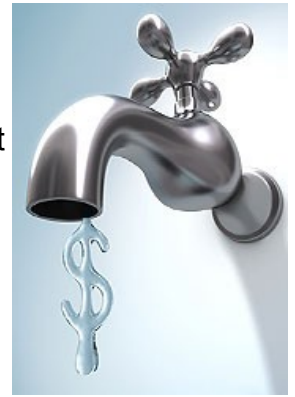
**City Sanitation Shop**  
**American Legion Ball Diamond**  
**City Hall**  
**Eagle Run Water Tower**  
**Dave's Tire**

**117 8<sup>th</sup> Street West**  
**West of Sheyenne River on 13<sup>th</sup> Avenue**  
**800 4<sup>th</sup> Avenue East**  
**40<sup>th</sup> Avenue South**  
**1225 Main Avenue East**

If you would like to dispose of branches, please bring them to the transfer station (1620 Main Ave) Mondays, Wednesday, or Fridays from 1:00 pm to 4:00 pm. You may pile branches on your curb for pick-up but this convenience is not to take place of an actual tree service. City crews will circulate with a chipper or truck to pick up manageable sized branch piles when they get a chance. Please be patient and leave them on your curb.

# Utility Billing

Utility bills are mailed out the last day of each month and are due and payable upon receipt. Payment may be made in cash, check or money order. Any payment not received by the 15<sup>th</sup> of each month becomes delinquent. Delinquent accounts are subject to disconnection. To re-establish service, payment must be made in full with cash or a money order including a \$30.00 reconnection fee. Payment may be mailed or delivered to 800 4<sup>th</sup> Avenue East, West Fargo, ND 58078 or left at drop boxes for utility payments which are located at Sun-Mart (corner of 9th Street East and 13th Avenue) or at the Police Department entrance. There is also the ability to automatically pay your bill by pre-authorized debit. To have a bill paid by pre-authorized debit a customer authorization form must be completed and forwarded to West Fargo City Hall. The form for automatic payments is attached for your convenience. Water charges shall be on a monthly basis covering the respective monthly periods each year. The bill includes a charge for water (\$7.00 minimum), garbage (\$10.00 flat rate), sewer (\$9.00 minimum), Forestry (.50 cents), and Vector Mosquito spraying (.50 cents).



## Other Utilities

Cass County Electric and Xcel Energy provide electricity for the City of West Fargo. Xcel also provides natural gas. Here are there contact numbers:

Cass County Electric: 701-356-4400 or [www.kwh.com](http://www.kwh.com) to set up services

Cass County Electric: 1-701-356-4470 for electric emergencies/ power outages

Xcel Energy: 1-800-895-4999 or [www.xcelenergy.com](http://www.xcelenergy.com) to set up services

Xcel Energy: 1-800-895-1999 for electric emergencies/power outages

Xcel Energy: 1-800-895-2999 for gas emergency/odor

## [www.westfargond.gov](http://www.westfargond.gov)

Visit our website for all the news about the City of West Fargo. Our website is a gateway to all sorts of information about the daily operations of the City of West Fargo. From the special programs at the Public Library to the Citizens Academy at the Police Department it can all be found at our site, so take a moment and check us out.



Do you have questions about your water bill? Or do you want to report a streetlight that's out? How about the balance of your specials? Please check out the new interactive portion of our website, it's a place for you to find answers to your most frequently asked questions and a place for you to create service requests that will go directly to the departments that can help you. You can find an answer for your question in the frequently asked question section or you can create a request for service from the City. Create a ticket (service request) that will go to the right department the first time and get your concerns addressed. West Fargo wants you to feel connected to the people who are dedicated to bringing you the service you require, so log on and **connect!**

# Directory

City Hall.....433-5300.....800 4<sup>th</sup> Avenue East.....[www.westfargond.gov](http://www.westfargond.gov)

City Hall is open from 8:00 am to 5:00 pm Mondays through Fridays

Utility Billing.....433-5300.....800 4<sup>th</sup> Avenue East

Economic Development..... 433-5350.....800 4<sup>th</sup> Avenue East

City Administrator..... 433-5301.....800 4th Avenue East

Clerk of Courts.....433-5516.....800 4th Avenue East

Sanitation/Recycling..... 433-5400.....810 12th Avenue NW

Street Maintenance.....433-5400.....810 12<sup>th</sup> Avenue NW

Building Permits.....281-0597.....925 10th Avenue East

Police Department.....433-5500.....800 4th Avenue East.....[www.westfargopolice.com](http://www.westfargopolice.com)

Cass County Sheriff.....241-5800.....211 9th Street South, Fargo

Emergency Line.....911

ND Poison Control.....800-222-1222

Health Officer.....241-1364.....401 3rd Avenue North, Fargo

Fire Department.....433-5380.....106 1st Street

West Fargo Public Library.....433-5460.....109 3rd Street East.....[www.westfargolibrary.org](http://www.westfargolibrary.org)

Chamber of Commerce.....282-4444.....109 3rd St. E.....[www.westfargochamber.com](http://www.westfargochamber.com)

West Fargo Post Office.....282-5767.....415 Main Avenue East

Cass County Electric.....356-4400.....4100 32nd Ave S, Fargo.....[www.kwh.com](http://www.kwh.com)

Xcel Energy.....241-8607.....2302 Great Northern Dr, Fargo....[www.xcelenergy.com](http://www.xcelenergy.com)

School District Office.....356-2000.....207 Main Ave W.....[www.west-fargo.k12.nd.us](http://www.west-fargo.k12.nd.us)

North Dakota Job Services....239-7300.....1350 32nd St S Fargo.....[www.jobsnd.com](http://www.jobsnd.com)

Parks Department.....433-5360.....500 13th Avenue West.....[www.wfparks.org](http://www.wfparks.org)

Metro Area Transit (Bus).....232-7500.....502 NP Avenue North, Fargo

